United States Department of Agriculture

NRCS

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NEW MEXICO BULLETIN NO. 360-9-10

SUBJECT: PER - 2009 Benefits Open Season

To: All Employees

Purpose: To Inform All New Mexico NRCS Employees of the Federal Benefits Open Season

Expiration Date: December 31, 2009.

The Federal Benefits Open Season is from **Monday, November 9, 2009 through Monday, December 14, 2009, 2009. Please note last year's belated enrollment period was a unique occurrence.** NRCS employees are eligible to enroll, change, or cancel the following benefits during this time frame:

- Federal Employees Health Benefits (FEHB)
- Flexible Spending Accounts (FSAFEDS)
- Health Savings Accounts
- Dental and Vision (FEDVIP)

Participation in FSAFEDS will not automatically carry over from year-to-year. You must choose to enroll each year. The effective date of enrollment for FSAFEDS and FEDVIP is generally January 1, 2010. The effective date for FEHB is January 3, 2010, the first full pay period in January. Deductions should occur in pay period 01. Employees currently enrolled can make changes through the Employee Personal Page, MyEPP, located at www.nfc.usda.gov/personal . It is important that employees verify their current residence address in EmpowHR (to ensure that information such as ID cards is mailed to the correct address.

For more information on all Federal Insurance programs including Federal Employees Group Life Insurance (FEGLI) and Long Term Care Insurance Program (FLTCIP), log on to www.opm.gov/insure/.

If you have any questions, please contact Nicole Martinez, Human Resources Assistant, at (505) 761-4400 or via email at christina.martinez@nm.usda.gov.

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State Conservationist