**NRCS NM collects invoices and producer records on 100% of payments. Reasons behind this effort include: 1) preparing for next years payment ledger revisions 2) ensuring that producer payments do not exceed legal limits 3) ensuring that purchased materials meet standards and specifications.**

**Data is collected in 5 categories: Materials, Labor, Equipment, Travel/Mobilization, and other costs.**

Producer's Name: Joe Smith Contract #: 748C30A000

| ITEM | Contract Item Number (CIN) and Practice/Component | Row # | Date | Quantity | Description | Total Cost |
|---|---|---|---|---|---|---|
| ***Notes & Source*** | *eg 3 - 314 Brush Mgt Mech.* *(by Program Participant, from Contract)* | ***Participant should attach itemized invoices, and the mark "Row #" next to applicable item on receipts.*** | | | | |
| **Materials** | 1-382 Fence 3 wire | 1 | 1/31/09 | 63 | T- Posts | $438.00 |
| | " | 2 | " | 63 | Stays | 75.00 |
| | " | 3 | " | 3 | Wire (rolls) | 239.00 |
| | " | 4 | " | 3 | Pre-bent corners | 225 |
| | " | 5 | " | 1 | Tax | |
| | | 6 | ~~4/15/09~~ | | | |
| | | 7 | | | | |
| | | 8 | | | | |
| | | 9 | | | | |
| | | 10 | | | | |
| | | 11 | | | | |
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| | | 25 | | | | |
| | | 26 | | | | |
| | | 27 | | | | |
| | | 28 | | | | |
| | | 29 | | | | |
| | | 30 | | | | |
| **Sub-Totals** | | | | | | |

# SALES RECEIPT

Fred's Hardware
Any Town, New Mexico
575-123-4567

DATE: APRIL 30, 2009
RECEIPT # [100]

SOLD TO Joe Smith
PO Box 123
Anyother Town, NM

| PAYMENT METHOD | CHECK NO. | JOB |
|---|---|---|
| Cash | NA | NA |

| QTY | ITEM # | DESCRIPTION | SUB-TOTAL | |
|---|---|---|---|---|
| 63 | 345A001 | T-Posts w/Fasteners | 438 | 1 |
| 63 | 345A091 | Fence Stays | 75 | 2 |
| 3 | 345A401 | 3 rolls 12 1/2 ga barbed | 239 | 3 |
| 3 | 345A081 | Pre-built fence braces | 225 | 4 |

| | | |
|---|---|---|
| SUBTOTAL | | |
| SALES TAX (8.125%) | 79.83 | 5 |
| TOTAL | $1,056.38 | |

**Thank you for your business!**

Note: Row numbers used to tie to summary. Typically from more than 1 receipt.

Producer's Name: Joe Smith Contract #: 748C30A000

| ITEM | Contract Item Number (CIN) and Practice/Componet | Date | # of Workers | Total Hours | Labor Rate | Labor Total |
|---|---|---|---|---|---|---|
| Notes & Source | eg 3 - 314 Brush Mgt Mech. (by Program Participant, from Contract) | (from Prorgram Participant) | | Total for everyone who worked that day | $13/hr or receipt value | Total-Hours x Labor Rate (Calculated, |
| Labor | 1-382 Fence 3 wire | 2-1-09 | 2 | 16 | 13 | 208 |
| | | 2-2-09 | 2 | 20 | 13 | 260 |
| | | 2-3-09 | 2 | 10 | 13 | 130 |
| | | | | | | |
| | | | | | | |
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| | | | | | | |
| | | | | | | |
| Sub-Totals | | | | | | $598.00 |

| ITEM | Contract Item Number (CIN) and Practice/Componet | Date | Equipment Type | Equip. Hours | Fuel Used | Equip. Rate | Equip. Costs |
|---|---|---|---|---|---|---|---|
| Notes & Source | eg 3 - 314 Brush Mgt Mech. (by Program Participant, from Contract) | (from Prorgram Participant) | Brand, Model, HP/Wt, etc. | Hours in use, not parked | Gallons (if available) | (from NRCS) | Equip. Hours x Equip. Rate (Calculated) |
| Equipment | 1 382 Fence | 2-1-09 | Kumatsu WB146 | 8 | 15 | 31.00 | 248.00 |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |
| Sub-Totals | | | | | | | |

| ITEM | Contract Item Number (CIN) and Practice/Componet | Date (mm/dd/yy) | Miles to site | Add'l. Miles | Mileage Subtotal | Mileage Rate | Mileage Costs |
|---|---|---|---|---|---|---|---|
| Notes & Source | eg 3 - 314 Brush Mgt Mech. (by Program Participant, from Contract) | (from Prorgram Participant) | i.e. local travel | e.g. buy supplies | sum of Miles to Site and Add'l. Miles (Calculated) | $0.55/mi (from NRCS) | Mileage Subtotal x Mileage Rate (Calculated) |
| Travel & Mobilization | 1 382 Fence | 1/31/09 | | 148 | | | |
| | " | 2-1-09 | 24 | | | | |
| | " | 2-2-09 | 24 | | | | |
| | " | 2-3-09 | 24 | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Sub-Totals | | | 72 | 148 | 220 | $0.55 | $110.00 |

| ITEM | Contract Item Number (CIN) and Practice/Componet | Date (mm/dd/yy) | Other Costs (permits, etc.) | Costs |
|---|---|---|---|---|
| Notes & Source | eg 3 - 314 Brush Mgt Mech. (by Program Participant, from Contract) | (from Prorgram Participant) | Describe Other Costs | |
| Other | | | | |
| | | | | |
| Sub-Totals | | | | |

**Attach summary of receipts for Materials by Component/Scenario.**