

United States Department of Agriculture



Natural Resources Conservation Service
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November 8, 2010

NEW MEXICO BULLETIN NO. 120-11-3

SUBJECT: ADS – ACCIDENT REVIEW COMMITTEE

To: All Employees

Purpose. To provide information regarding the Accident Review Committee

Expiration Date: September 30, 2011

In accordance with Natural Resources Conservation Service Property Management Regulations (NRCSPMR) 104I-39.803, an Accident Review Committee consisting of three members and three alternates has been appointed. The purpose of the committee is to review all investigative reports relating to motor vehicle accidents involving NRCS New Mexico vehicles and make recommendations as to liability, preventability, and disciplinary action.

Effective immediately and until further notice, the Accident Review Committee is comprised of the following employees:

Accident Review Committee

Chrishelle Jackson
Terry Sarazin
Richard Bruce

Alternates

Brett Cockrell
Rey Adame
Mike Neubeiser

Each New Mexico Leadership Team (NMLT) member will serve as the Investigative Officer responsible for investigating all automobile accidents, fires, floods, etc., within the scope of their supervision. Acting NMLT members will serve as alternate investigative officers.

As a reminder, if you are involved in an accident with an NRCS vehicle, a motor vehicle accident report kit is located in the glove compartment of each vehicle. This kit provides guidance on what to do in case of an accident as well as what not to do. In addition, all required forms used for reporting are in the kit. If the investigative officer or alternate is unable to investigate the scene, the driver or other NRCS employee at the scene is to make a complete report utilizing the kit, and forward it to the investigation officer as soon as possible.

A handwritten signature in black ink, appearing to read "Dennis L. Alexander".

DENNIS L. ALEXANDER
State Conservationist

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