



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System | SI

When you log in go to the Catalog and click on advanced search

- Catalog
- Browse Catalog
- Simple Catalog Search
- Advanced Catalog Search
- Calendar of Offerings

You have pending approval requests

To-Do List

Show: Everything

Overdue

- 1236 days overdue Ethics: Gifts from Outside Sources
In progress
- 1222 days overdue IAS: Requisition Management Course Rev 2 Complete (SCORM Enab...
In progress
- 1137 days overdue GSA SMARTPAY TRAVEL CARD: CHARTING THE COURSE TRAINING
- 838 days overdue Agricultural Waste Management Systems, A Primer
In progress
- 646 days overdue ICS for Single Resources and Initial Action Incidents (200)
Available

No due date

- Access Control and Physical Security
In progress
- AgLearn 2008 Supervisors Training
Available
- AgLearn IDP Course
Available

Easy Links

Approvals	Reports
Completed Work	SF-182 Requests
News	Skills Inventory
IDPs	Start an Assessment
Record Learning	User Settings

Curricula >>>
All required Curricula are complete.

Competencies
You have no assigned competencies

Goals >>>
Your have no active Plan.

Communities
See what's happening the forums



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System | Si

Home Catalog

Advanced Catalog Search

The Advanced Catalog Search page allows you to search for Offerings.

Your screen should look like this. Under keyword and ID type in NRCS-NEDC-000253. Which is the item id for the Air quality, climate change and energy course. Then click on the search button. Make sure your cursor is right behind your last number or search will fail

Keywords

Title:

Description:

ID:

Search Options

Search for: All Only Items Curricula Only Offerings

Instructor-Led Online Blended Other (Select one or more)

Subject Area: [Select](#)

Delivery Method: [Select](#)

Source: [Select](#)

Search



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System | Si

Home Catalog

Search Results

Select an Action from the Action buttons or click the Expand icon to view the Scheduled Offerings available for a Learning Item. You can refine your Search by clicking the Refine Search link at the top of the page.

← Refine Search

Catalog Search Results

Title ▲	Type	Price	Status	Action
Air Quality, Climate Change and Energy		0.00 (USD)	--	Add to To-Do List Launch content

Then click on the box that says add to your To Do List (Note if you want to take the course before you add the other two you can launch it from here). I will add to the to do list to show you how you can assign all three courses at one time.



Administrator Role >

Welcome Tony Lovell | Search Catalog



Check System | SI

You should have come back to your home screen once you added it to your to do list. Now go back to catalog and do another advanced search

Catalog

- Browse Catalog
- Simple Catalog Search
- Advanced Catalog Search
- Calendar of Offerings

You have pending approval requests

Show: Everything

Overview

- 1236 days overdue Ethics: Gifts from Outside Sources
In progress
- 1222 days overdue IAS: Requisition Management Course Rev 2 Complete (SCORM Enab...
In progress
- 1137 days overdue GSA SMARTPAY TRAVEL CARD: CHARTING THE COURSE TRAINING
- 838 days overdue Agricultural Waste Management Systems, A Primer
In progress
- 646 days overdue ICS for Single Resources and Initial Action Incidents (200)
Available

No due date

- Access Control and Physical Security
In progress
- AgLearn 2008 Supervisors Training
Available
- AgLearn IDP Course
Available

Easy Links

- | | |
|-----------------|---------------------|
| Approvals | Reports |
| Completed Work | SF-182 Requests |
| News | Skills Inventory |
| IDPs | Start an Assessment |
| Record Learning | User Settings |

Curricula

All required Curricula are complete.

Competencies

You have no assigned competencies

Goals

Your have no active Plan.

Communities

See what's happening the forums



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System |

Home Catalog

Advanced Catalog Search

The Advanced Catalog Search page allows you to search Offerings.

Go under keywords and type in the id NRCS-NEDC-000256. this is the item id for the Why Do we care about Energy course. Then click on Search.

Learning Items, Curriculum and Schedule

Keywords

Title:

Description:

ID: NRCS-NEDC-000256

Search Options

Search for: All Only Items Curricula Only Offerings

Instructor-Led Online Blended Other (Select one or more)

Subject Area: [Select](#)

Delivery Method: [Select](#)

Source: [Select](#)

Search



Search Results

Select an Action from the Action buttons or click the Expand icon to view the Scheduled Offerings available for a Learning Item. You can refine your Search by clicking the **Refine Search** link at the top of the page.

[← Refine Search](#)

Catalog Search Results

Title ▲	Type	Price	Status	Action
Why Do We Care About Energy?		0.00 (USD)	--	Add to To-Do List Launch content



Click on the button add to the to do list.



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System | SI

Home

Catalog

- Browse Catalog
- Simple Catalog Search
- Advanced Catalog Search
- Calendar of Offerings

You have pending approval requests

You should be back at your screen and just repeat the previous process. Catalog – Advanced Catalog Search

Show: Everything

Overdue

- 1236 days overdue Ethics: Gifts from Outside Sources
In progress
- 1222 days overdue IAS: Requisition Management Course Rev 2 Complete (SCORM Enab...
In progress
- 1137 days overdue GSA SMARTPAY TRAVEL CARD: CHARTING THE COURSE TRAINING
- 838 days overdue Agricultural Waste Management Systems, A Primer
In progress
- 646 days overdue ICS for Single Resources and Initial Action Incidents (200)
Available

No due date

- Access Control and Physical Security
In progress
- AgLearn 2008 Supervisors Training
Available
- AgLearn IDP Course
Available

Easy Links

Approvals	Reports
Completed Work	SF-182 Requests
News	Skills Inventory
IDPs	Start an Assessment
Record Learning	User Settings

Curricula >>

All required Curricula are complete.

Competencies

You have no assigned competencies

Goals >>

Your have no active Plan.

Communities

See what's happening the forums



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System | Si

Home Catalog

Advanced Catalog Search

The Advanced Catalog Search page allows you to search Offerings.

Under Keywords in the id box type in NRCS-NEDC-000255. This is the id for the Energy Basics course. Then Click on the Search button

Keywords

Title:

Description:

ID: NRCS-NEDC-000255

Search Options

Search for: All Only Items Curricula Only Offerings

Instructor-Led Online Blended Other (Select one or more)

Subject Area: [Select](#)

Delivery Method: [Select](#)

Source: [Select](#)

Search



Administrator Role >

Welcome Tony Lovell | Search Catalog

Home

Catalog

Search Results

Select an Action from the Action buttons or click the Expand icon to view the Scheduled Offerings available for a Learning Item. You can refine your Search by clicking the **Refine Search** link at the top of the page.

[← Refine Search](#)

Catalog Search Results

Title ▲	Type	Price	Status	Action
Energy Basics		0.00 (USD)	--	Add to To-Do List Launch content

You will click on the Add to To-Do List button and that is the last one you will need to assign. This will take you back to your home screen.



Administrator Role >

Welcome Tony Lovell | Search Catalog

Check System | Si

Home Catalog



Tony L Lovell
NRCS-NHQ-DCM-MgmtS

You have pending approval requests

Now go to your to do list and run your mouse over the title of the course, and then click on launch content. Your course will launch.

- To
- AgLearn IDP Course Available
- AgLearn SF-182 Training for Users 2008 Available
- Air Quality, Climate Change and Energy Available**
- Becoming a Manager In progress
- Books24x7 Reference In progress
- Conservation Planning In progress
- Creating Presentations using PowerPoint 2002 In progress
- Cultural Resources Training Series, Part 1 In progress

Easy Links

- | | |
|-----------------|---------------------|
| Approvals | Reports |
| Completed Work | SF-182 Requests |
| News | Skills Inventory |
| IDPs | Start an Assessment |
| Record Learning | User Settings |

Competencies

You have no assigned competencies

Communities

See what's happening in the forums

Air Quality, Climate Change and Energy
Self-Assigned

Web Based NRCS-NEDC-000253

Air quality, climate change and energy are three issues that increasingly are being addressed by the NRCS. Air quality already is a functional part of the NRCS conserva ... [more](#)

Online Item
Available

Launch content

Remove

View Details