

**New Mexico
Environmental Quality Incentives Program
Wildlife Habitat Incentive Program
FY 2013 Program Guidance**

Local Work Groups

Every Field Office will have a Local Work Group established and hold, at a minimum, one official Local Work Group meeting in preparing for the EQIP & WHIP programs. The Local Work Group will be convened by the Soil and Water Conservation Districts and will establish its own working procedures, including:

- Organization
- Decision-making procedure
- Meeting dates, including timely notification of members.
- Recording and distributing Local Work Group considerations, actions and decisions
- Others as deemed necessary

Some Districts may wish to join with other neighboring Districts and have one common local work group.

Membership on the Local Work Group, as a result of a change in the 2008 Farm Bill language, is now open to all individuals; federal, state, local agencies, and tribal governments; special units of government and non-government organizations (NGOs). **District Conservationists are to ensure that the following agencies are provided an invitation to the Local Work Group meetings:**

Federal Agencies (as appropriate)

- US Forest Service - Local Districts
- Bureau of Land Management - Area Managers
- Farm Service Agency - County Executive Directors
- Farm Service Agency County Committees - Chairman
- Bureau of Indian Affairs
- US Fish and Wildlife Service

State Agencies

- Department of Agriculture - Field Representative
- New Mexico Department of Environment - Division Representative
- New Mexico Game and Fish - Regional Representative
- New Mexico State Engineer - Local representative
- State Land Office - Local Representative
- Irrigation Districts

Local Agencies

- County Extension Service - Extension Agent
- County Government - Commissioner or County Manager
- SWCD Managers

Tribal Governments

- Tribes with land in the Field Office area - Governor/President or other designated representative.

Designated Conservationists are also responsible for ensuring that there is adequate public notice of the LWG meeting(s).

Fund Distribution

Each Field Office that serves one or more Districts will be assigned a pool of funds based on the percent of range land, irrigated land, dry cropland and woodland and animal feeding operations in the District(s). AFO funds will be allocated to the Area based on field office data. Only one pool of funds will be made per Field Office and will be made to the Designated Conservationist with the lead responsibility for assisting the District(s). The District Conservationist with lead responsibility will coordinate with any other field office that serves the same District(s).

A spreadsheet listing the private, state and tribal acres by agricultural land use, SWCDs and County, was provided to each Designated Conservationist in FY 2003, and has been reviewed annually. The same acreages will be used for FY 2013.

The proposed New Mexico of the future will not have an impact in FY 2013 program fund allocation.

Payment Schedules

The regional payment schedule will be utilized in FY 2013. New Mexico is grouped with Arizona, Colorado, Utah and Nevada. Regional and national initiatives will most likely develop payment schedules specific to the resource concerns being addressed limiting practices and or scenarios:

Eligible Practices, Cost Share Rates, Incentive Payments and Practice Caps

Practices listed on the NM website under eFOTG IV are eligible. The Local Work Group should review these practices and make recommendations on which practices should be cost shared in the Field Office area. See guidance in the EQIP Manual. Practice 533 (Pumping Plants) can be used in association with irrigated crop, but only where the applicant is willing to convert from surface to sprinkler or drip systems.

In NM the cost share rate factor for most of the most widely used practices will be set at **75/90%**. Local Work Groups should review and recommend the cost share rate factor for all practices to be included in the local program. The cost-share rate factor for all WHIP practices will be set at **75/90%**. Please remember that while practice cost-share rates are used as one factor to develop the payment rates, we should try to avoid using them in discussions with our clients. Direct your discussions on payment schedules on the multiple factors that influence the **total cost** of implementing practices such as materials, equipment, labor, forgone income, operation and maintenance. Our focus is the payment schedule rates.

In order to maintain some limits on the amount of financial assistance obligated to certain practices Local Work Groups/District Conservationists may recommend cost caps.

Historically Underserved Producers

Practice cost-share rate factors for successful HU applicants will be 25% higher than non-HU applicants, up to a maximum of 90%. If the non-HU rate is 50% the HU rate will be 75%. If the non-HU rate is 65% or higher, the HU rate will be 90%.

Coordination across Field Office and State Lines

It is important that the EQIP programs developed at the local level are coordinated across Field Office and State Lines. While the programs do not have to be identical, there should be much similarity when addressing the same resource concerns. To ensure this coordination, District Conservationists must contact by phone or other method, the District Conservationist in adjoining Field Offices in New Mexico and in adjoining states. The purpose is to discuss the implementation of EQIP, including: cost-share rate factors, eligible practices, ranking criteria, etc.

Evaluation Periods for EQIP and WHIP Applications

A statewide end of evaluation period has been set for December 21, 2012. Because of the need for consistency and coordinating public service announcements across the state we must use a single evaluation period date. Multiple dates would be confusing to our clients. A second evaluation period is set for **April 19, 2013** if necessary and additional funds are re-allocated from NHQ.

Ranking Criteria

Local issue questions need to be developed for each approved land use in your Field Office. If you are comfortable with the local issues developed for FY 2012 and do not want to make any changes for FY 2013 please indicate that in your proposal. If revisions are desired they need to be submitted with your proposal. **Recommended changes from the FY 2012 ranking tool need to be clearly stated.** Area Conservationists may want to consider an area-wide set of local issues for any of the land use categories. AFO ranking criteria will be

established by Areas incorporating local concerns. Ranking criteria questions/issues must be submitted as Word (.docx) documents.

Screening criteria is strongly recommended as a means to address workload and applications that have minimal impact on the resource(s) being addressed.

A minimum threshold should be considered as part of the ranking criteria and consistent with adjacent field offices.

Tie breaking criteria must be included in the proposal.

Proposed EQIP Program

Each District Conservationist must submit to the State Conservationist an EQIP proposal on behalf of the Local Work Group for the area to be served. This proposal will be reviewed, and must be approved by the State Conservationist before the program can begin. **The FY 2013 EQIP proposal is due to the State Conservationist by October 19, 2012.**

Information, ranking criteria, payment schedule, etc. for the Field Office program, once approved, will be published on the state web site for access by the public. We also need to be consistent in the information provided for each Field Office. Using the template (attachment #4) when preparing your proposal is required. Proposals submitted in a different format will be returned!

Agricultural Water Enhancement Program (AWEP)

The program objectives are to treat water quality and water quantity resource concerns. SWCDs, RC&D Councils and Tribal governments are encouraged to consider submitting a proposal. A national RFP will be used and we will keep you informed. AWEP funds do not come out of the states EQIP allocation, they are additional funds. The tentative RFP due date is set for December 1, 2012 with an obligation deadline of March 1, 2013.

Cooperative Conservation Partnership Initiative (CCPI)

The CCPI is another component of EQIP, WHIP and CSP which was successfully utilized in New Mexico in FY 2009 and FY 2010. Unlike AWEP, CCPI can be used to treat all NRCS approved resource concerns. We anticipate a national RFP for in-state and multi-state proposals. SWCDs, RC&D Councils and Tribal governments are encouraged to consider submitting a CCPI proposal. The tentative RFP due date is set for December 1, 2012 with an obligation deadline of March 1, 2013.

National Water Quality Initiative (NWQI)

We anticipate the NWQI will be available in FY 2013 in the same format and with the same guidance as FY 2012. States will be allowed to select the watershed(s) that meet the criteria as prescribed in national guidance. Refer to NB-300-12-29 for general guidance and discussion during the LWG meetings. Keep in mind that adjustments can be made from the guidance provided in 2012 but the bulletin can serve as general informational material for discussion purposes and awareness.

Working Lands for Wildlife (WL4W)(WHIP)

The Working Lands for Wildlife initiative is anticipated to be offered in FY 2013 with some additional species to be added nationally. However, the species have not been selected and therefore location(s) are unknown but we anticipate similar guidance with some adjustments reflecting comments and feedback from 2012.

New Mexico offered the initiative in the Lesser Prairie Chicken and Southwestern Willow Fly Catcher Habitat areas. Refer to guidance provided in memo distributed in mid March 2012 with subject titled "LTP – Fiscal Year 2012 Working Lands for Wildlife Guidance" with filing code 300-15 until further notice and for general information and guidance.

Ogallala Aquifer Initiative (OAI)

Use of the regional payment schedule required an adjustment to the payment rate and type of practice offered in the OAI 2012 program year nullifying producer participation. Based on discussions being held at NHQ amongst the various divisions and Chief's office, recommendations have been made that will provide a viable opportunity for implementation of the OAI in 2013. We are awaiting a final decision as we approach the 2013 program year.

Lesser Prairie Chicken Initiative (LPCI)

We anticipate the initiative to be offered with minimal changes at this point. Refer to memo distributed in mid-July with subject titled "ECS – Guidance on the Implementation of the Lesser Prairie Chicken Conference Report" with file code 190 until further notice and as general guidance and information.

Energy Initiative

There will be a focus in promoting and outreaching to the Dairy Industry in 2013. However, the initiative is available to all eligible producers. Refer to NB 450-12-2 and guidance for "Cap Plan Criteria Checklist AgEnergy Headquarters (122)" for general guidance and information until further notice.

Local Watershed Initiative

A pool of funds will be available to provide additional FA fund assistance to Local Work Groups/District Conservationists who propose, and are selected for, a local watershed initiative. If your Local Work Group recommends submitting a proposal please complete attachment #3 and submit as part of your overall EQIP Field Office proposal.

All watershed initiatives will use the CCPI template beginning this fiscal year in addition to the information requested in attachment #3.

Small Acreage Initiative

A pool of funds will be available to provide additional FA fund assistance to Local Work Groups/District Conservationists who propose, and are selected for, a small acreage initiative. If your Local Work Group recommends submitting a proposal please complete attachment #3 and submit as part of your overall EQIP Field Office proposal. The local food initiative will be combined with the small acreage initiative due to limited requests in FY 2012.

Timelines: Field Office need to complete each activity in the schedule of activities/deadlines by the date indicated. If a problem/issue arises that may prevent meeting a deadline, Area Conservationists need to be notified as far in advance as possible to discuss alternatives. Attachment #1 of this bulletin provides the list of activities/deadlines for FY 2013.