

Part 407 – Policy

Subpart A – Policy

NM407.2 Responsibilities

(i) All technical assistance provided by NRCS which results in construction or installation of a practice will be supported by designs and complete plans and specifications.

A) Plans and specifications will be provided to the landowner or operator and must be adequate to enable him to satisfactorily install the practice to meet the standards and specifications. A copy of all plans provided to the landowner or operator will be filed in the appropriate folder in the field office. The file copy will show the specifications provided to the landowner or operator. Material that is large or bulky may be filed in another location provided a reference in the folder states where the material can be found.

B) All construction checks and supporting documentation will be recorded on the field office copy of the plans.

C) Where certification of performance is required, it must be determined that the practice as actually performed or materials actually used equals or exceeds those specified before a practice can be certified complete. The certification documentation must show where the practice was installed, when, and the quantities. It is not necessary for the certifying technician to personally see that every element of the practice plans and specifications was carried out, provided the producer or contractor will certify in writing as to the materials used and that it was installed according to the plans and specifications. If the producer or contractor certifies the practice (or a portion of the practice), the certification will be attached to the field office copy of the SCS-FNM-141 (formerly GP-4) or RE-247.

(ii) The same procedures will be followed for spot checking noncost-share and cost-share practices. An exception to this will be when lengths, quantities, or amounts are not being certified for cost share.

(iii) Resource management systems and all practices listed in Section IV of the Technical Guide are subject to spot checks.

(iv) Spot checking will be completed within the quarter following the end of the fiscal year. Deficiency checks will be completed as soon as possible but not later than April 30.

3) The area conservationist will designate and schedule the spot checkers within the area.

(i) The designated spot checkers may request the services of others to obtain field data for used in the spot check.

(ii) The district conservationist is to accompany the spot checker on all spot checks.